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REGULAR “VIRTUAL” BOARD MEETING MINUTES - La Petite Ecole

Wed, Feb 1, 2023

Virtual | 8401 Aero Dr, San Diego CA 92123

Board Members

Roll call:

A regular **VIRTUAL** (*Due to Covid 19*) meeting of the directors of le Lycée Français et International de San Diego dba La Petite Ecole was over zoom on Wed, Feb 1, 2023 at 8401 Aero Dr. The following directors were participated:

- Helene Mirzakhanian, President hmirzakhanian@gmail.com
- Alex Shah, Vice President - Secretary alexandreshah@gmail.com
- Cameron Hibbert cameron.hibbert@gmail.com
- Sudeepto Roy
- **Quorum:** Yes

Voting Items

Motion to add 4 new board members: Tracy Turfait, Maria de Lourdes Sturchler, Lindsay Head, and Alyssa Anderson. At time of induction, Sudeepto will resign from the board to keep members limited to 7 as required by school bylaws. Motioned by: Sudeepto, Cameron. 2nd. Alex . Yes. Helene. Yes

Action Items

None

Discussion (Board Confidential)

Confidential Board discussion.

Name: Alex Shah

Signature: _____

Title: Secretary



REGULAR “VIRTUAL” BOARD MEETING MINUTES - La Petite Ecole

Mon, Feb 27, 2023

Virtual | 8401 Aero Dr, San Diego CA 92123

Board Members

Roll call:

A regular **VIRTUAL** (*Due to Covid 19*) meeting of the directors of le Lycée Français et International de San Diego dba La Petite Ecole was over zoom on Mon, Feb 27, 2023 at 8401 Aero Dr. The following directors were participated:

- Heline Mirzakhania, President hmirzakhania@gmail.com
- Alex Shah, Vice President - Secretary alexandreshah@gmail.com
- Cameron Hibbert cameron.hibbert@gmail.com
- Tracy Turfait
- Maria de Lourdes Sturchler
- Lindsey Head
- Alyssa Anderson

- **Quorum:** Yes

Voting Items

1. Heline motions to increase Francois base salary to \$ [REDACTED] with removal of bonus structure. Alex 2nd motion. Cameron - Yes. Tracy - Yes. Maria – Yes. Lindsey - Yes. Alyssa - Yes.

Action Items

1. Meeting with Francois and Board

Discussion (Board Confidential)

Confidential Board discussion.

Name: Alex Shah

Signature: _____

Title: Secretary



REGULAR “**VIRTUAL**” BOARD MEETING MINUTES - La Petite Ecole

Wed, March 22, 2023

Virtual | 8401 Aero Dr, San Diego CA 92123

Board Members

Roll call:

A regular **VIRTUAL** (*Due to Covid 19*) meeting of the directors of le Lycée Français et International de San Diego dba La Petite Ecole was over zoom on Wed, March 27, 2023 at 8401 Aero Dr. The following directors were participated:

- Helene Mirzakhania, President hmirzakhania@gmail.com
- Alex Shah, Vice President - Secretary alexandreshah@gmail.com
- Cameron Hibbert cameron.hibbert@gmail.com
- Tracy Turfait
- Maria de Lourdes Sturchler
- Lindsey Head
- Alyssa Anderson

- **Quorum:** Yes

Voting Items

Action Items

1. BOARD ACTION ITEMS:

- a. - ☐ Board website update
- b. - ☒ Meeting 3/22 @7 pm
- c. - ☐ Bios

Discussion (Board Confidential)

Confidential Board discussion.

Name: Alex Shah

Signature: 

Title: Secretary



REGULAR BOARD MEETING MINUTES - LFSD

Wed, Nov 3, 2023

Amended via email vote on Nov 12, 2023

Virtual | 8401 Aero Dr, San Diego CA 92123

Board Members

Roll call:

A regular VIRTUAL meeting of the directors of le Lycée Français de San Diego was over Zoom. The following directors participated:

- Cameron Hibbert, President
- Helene Mirzakhanian
- Tracy Turfait
- Alyssa Andersen
- Lindsey Head, Treasurer

Quorum: Yes

Voting Items

The LFSD corporate Bylaws refer to LFSD as the "Corporation" at Paragraph 1.1. The "President" is defined as "the Chief Executive Officer and General Manager of the Corporation" and is "authorized to sign all contracts, notes, conveyances and other papers, documents and instruments in writing in the name of the Corporation." (Paragraph 4.1(d).) The President of the Corporation "shall not" be a member of the Board of Directors. (Paragraph 4.1.)

On November 3, 2023, the Board approved the architect and the project manager contracts. The Board approved them based on the language of the proposed contracts, the bid comparison matrix and recommendation of Gérald Gaucher, and comments from him, the prospective vendors, and the school community.

On November 12, 2023, the Board votes to designate François as "President" within the meaning of the Bylaws, giving him authority to sign the contracts on behalf of LFSD.

Motioned by: Tracy. All in favor

Action Items

- Provide minutes to Francois to enable signing of the architect and the project manager contracts – Cameron

Discussion (Board Confidential)

None

Name: Cameron Hibbert. Nov 12, 20023



REGULAR BOARD MEETING MINUTES - LFSD

Monday, Nov 20, 2023

Virtual | 8401 Aero Dr, San Diego CA 92123

Board Members

Roll call:

A regular VIRTUAL meeting of the directors of le Lycée Français de San Diego was over Zoom. The following directors, and school management, participated:

- Cameron Hibbert, President
- Helene Mirzakhanian
- Tracy Turfait
- Alyssa Andersen
- Lindsey Head, Treasurer
- Francois Tregouet, School Director (part)
- Gerald Gaucher, Director of Finance (part)

Quorum: Yes

Voting Items

Following a discussion, the board of directors voted for the proposed and recommended increase in tuition for the 2024/2025 year [REDACTED]

Motioned by: Helene. All voted in favor.

Action Items

Following.

Discussion (Board Confidential)

The board discussed the need for revisiting and further developing, together with Francois and Gerald, the following two items:

1. Ensuring effectiveness of the financial aid system, that has only been in use for one year to date, and
2. Revisiting the need for an improved sibling's discount or other ways to achieve improved financial relief for families with more than one child at the school.



Name: Cameron Hibbert. Nov 20, 20023



REGULAR BOARD MEETING
MINUTES - LFSD

Tuesday, Nov 28, 2023

Email vote | 8401 Aero Dr, San Diego CA 92123

Board Members

Email exchange:

An email was exchanged to vote [REDACTED]

- Cameron Hibbert, President
- Helene Mirzakhania
- Tracy Turfait
- Alyssa Andersen
- Lindsey Head, Treasurer

Quorum: Yes

Voting Items

[REDACTED]

Action Items

Discussion (Board Confidential)

Name: Cameron Hibbert. Nov 20, 20023



REGULAR BOARD MEETING MINUTES - LFSD

Sunday, December 3, 2023

Virtual | 8401 Aero Dr, San Diego CA 92123

Board Members

Roll call:

A regular VIRTUAL meeting of the directors of le Lycée Français de San Diego was over MS Teams. The following directors participated:

- Cameron Hibbert, President
- Helene Mirzakhanian
- Tracy Turfait
- Alyssa Andersen
- Lindsey Head, Treasurer

Quorum: Yes

Voting Items

Following a discussion, the board of directors voted to provide a revised school director employment agreement to Francois Tregouet [REDACTED]

[REDACTED]

Motioned by: Lindsey. All voted in favor.

Following a discussion, the board of directors voted to offer board positions to:

- Aurore Watts, and
- Amandine Berro.

[REDACTED]

Action Items

1. Confidentiality agreement for new board members. Action: Cameron

Discussion (Board Confidential)

Name: Cameron Hibbert. Dec 3, 20023